

TOWN OF THORNTOWN  
TOWN COUNCIL MEETING  
November 6, 2023  
7:00 PM

The November 6, 2023, meeting of the Council of the Town of Thorntown was called to order by Council President, Sara Fairfield, at 7:00 pm. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN. The Council and citizens joined together in reciting the Pledge of Allegiance.

The following were in attendance:

Sara Fairfield, Council	Dax Norton, Consultant
Dave Williams, Council	Frank Clark, Marshal
Bruce Burtner, Council	Leslie Doctor, Park Board
Shawn McClintock, Council	Stacy (Dave) Haxton, Park Board
Larry Truitt, Council	
Koren Gray, Clerk/Treasurer	

**Presentations/Guests:**

none

**Public Comments/Concerns:**

none

**Consultant Report:**

Dax explained how TIF works. The funds are put into a special account. These funds can be used for public safety as well as many other town expenses. TIF has rules of its own. We can TIF new development.

Dax also discussed the appointment of the RDC. 5 members are needed for a 1-year term. Members must live in the town limits. Dax is well versed in RDC and can help the board.

**Clerk/Treasurer:**

-Clerk/Treasurer Gray requested approval for specific paperwork to be processed as an outcome of the SBOA audit. The CT asked the Council President to notify the town attorney that she may proceed with the documents.

- Permission to pay BF & S for services July 1-Sept 30 was requested and granted. Sara made a motion to allow payment with Shawn making a second. Motion passed 5-0.

-Now that both monitors are up and running, physical paper agendas will not be printed for the meetings in the future.....one small step to save a tree!

-The Clerk/Treasurer discovered that ordinance 2023-10 has been assigned to two different ordinances. 2023-10-01 has been assigned to the ordinance Amending Fees and Fines (adding body camera video review fee). 2023-10-02 has been assigned to the INPRS Ordinance to add Employment Positions to INPRS.

- Sara made a motion to approve the APV Register and claims, and the payroll dockets presented. Shawn made a second. Motion passed 4-1 with Councilman Burtner voting nay.

Sara made a motion to approve the minutes from October 2, October 16, and October 23. Bruce made a second. Motion passed 5-0.

**Park Board:**

Park Board President, Leslie Doctor, and board member Stacy Haxton were present to share their idea of a Christmas Walk in the Park, to be held Sunday, December 3, from 4:30-6:30 pm. There will be snacks, activities for children, live animals and a nativity. After, all are invited to the Thorntown Christian Church for the annual Ring and Sing where musicians from Western Boone music departments will be singing, providing music and a hand bell choir. The Council was favorable with the idea.

**Unfinished Business:**

Ordinance 2023-14 Regarding Capital Asset Policy – Sara requested to table until November 20.

Proposal for Professional Services from MS Consultants for Zoning and Development – Sara requested to table until November 20.

**New Business:**

The 2024 proposed Holiday Schedule was presented. This schedule adds Martin Luther King Day and Juneteenth. Sara made a motion to allow the addition of these 2 holidays. Dave made a second. Motion passed 5-0. The list of holidays can be accessed via the Clerk/Treasurer's office. They will also be listed in the Employee Handbook.

The 2024 proposed meeting schedule was presented. Meetings will continue in 2024 on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month. The Council suggested the January 1 meeting be moved to January 8, the January 15 meeting be moved to January 22, the September 2 meeting moved to September 9, and the September 16 meeting be moved to September 23. Sara made a motion to approve the above mentioned changes to the meeting schedule. Shawn made a second. Motion passed 5-0.

The proposed 2024 Salary Ordinance was presented. The Clerk/Treasurer noted a few areas that needed input from the Council. The Salary Ordinance will be discussed November 20.

Previously the Council approved an expenditure of \$55,000 for a truck and plow for the Building Inspector/Street Dept. The total package has come in at \$63,710 plus the misc. fees that are required. Dax requested approval for the additional needed for the equipment. Dave made a motion to allow the additional expense. Sara made a second. Motion passed 5-0.

Sara noted that she would like to vote on the Council Policies/Procedures Manual at the same time they adopt the 2024 Employee Handbook.

Dax discussed the READI Grant and the application for the matching grant from the state. In establishing an EDA (Economic Development Area), the grant would be \$100,000, the town share would be

\$100,000 and a third-party share would be \$100,000. Sara made a motion to move forward with the grant. Dave made a second. Motion passed 5-0.

**Other Business:**

Dave brought up the fencing situations and treating fence as a structure and thus following those guidelines. Dax noted that the proposal from MS Consultants that the APC has requested would take care of creating new guidelines for fencing.

Dave reported he walked the CCG project with BFS and DC Construction. There are a few items that need attention but overall, the job looks good.

Marshal Clark presented the renewal from Axon Enterprises for the police cameras. The cost is \$41,924.22 and will be paid in installments over a 5-year period.

**Department/Board and Commissions Reports:**  
(NO REPORTS THE FIRST MONDAY OF THE MONTH MEETING)

**Advisory Plan Commission:**

**Police:** (Report previously submitted to Council)

**Fire:**

**Utilities:**

**Park Board:**

**Storm Water Board:**

**Sanitary Sewer:**

**Adjournment:**

With no other business to be presented, Sara Fairfield made a motion to adjourn the meeting at 8:34 pm. Shawn McClintock made a second. Motion passed 5-0.

---

Sara Fairfield  
Council President

---

Koren Gray  
Clerk/Treasurer

Date: \_\_\_\_\_